

# Turning Pointe DANCE

## FAMILY HANDBOOK 2021-2022 SEASON

*We put this Handbook together to provide our current and NEW dance families a tool to help guide you through your Families DanceJourney.*

**Turning Pointe Dance Studio** is located in Hillcrest, Alberta. One of the 5 communities' part of the Crowsnest Pass. Our home is a 105-year-old historic building. Originally, the Burnett & Cruikshank Store. The store was built in 1913. In 1948 the store became a grocery & dry foods store. The building has been home to Turning Pointe Dance Studios for 11 years now.

Turning Pointe is an established dance studio with over 20 years operating in the Crowsnest Pass & 6 years in Pincher Creek. Our studio was excited to have won the small business of the year award and strives for excellence in teaching & developing dancers our communities & surrounding areas.

Turning Pointe offers three dance studios with classes in ballet, jazz, lyrical, hip hop, tap, pointe, acro, contemporary, pointe, & acting! We offer experienced instructors who have a commitment to updating their own skills and are able to bring creative and current dance skills and knowledge to our studio.

Classes begin at ages 18 months through to Adult! At TPDS we are proud to offer 3 separate programs to suit the needs of all families; Sessional (8-12 weeks with optional performance), Full-Year (September-May programming with optional performances) & Competitive (mandatory 2 ballet classes a week, 1-2 competitions a year). Our studio is proud to offer programming in Acrobatic Arts, Twinkle Star Dance, Acrodance Preschool, Royal Academy of Dance Ballet Exams, & Progressing Ballet Technique.

In our studio Competitive program we participate in dance competitions and festivals around Southern Alberta each year. We have also participated in extracurricular events which have included Disney Dance the Magic, Triple Threat Workshops in Calgary, Los Angeles Dance Workshops, Tara Jean Workshops (SYTYCD Canada season 2 winner) and New York City. We always have exciting and opportunities coming up each year for all our dance students.

# WHAT WE OFFER

**FULL YEAR, COMPETITIVE & COMPANY PROGRAMS-** PRODUCED BY TPDS- Year-end show will be held towards the end of MAY of each year. We hold our show at the 'UNIVERSITY OF LETHBRIDGE THEATRE' we feel this is a great opportunity for the children to "show off" what they have learned all year to their parents, friends, and families in a professional and welcoming environment. Photo Day is mandatory for all year-end show, competitive & company dancers.

TPDS will adapt to any circumstances that arise this season.

Year-end Show students costume rental is done through the studio at the time of registration. This is a non-refundable cost.

👜 Twinkle Star to Grade 3 Students is \$42.00 per class (including GST)

👜 Grade 4+ Students is \$52.50 per class (including GST)

## Costs Associated with Year-End Show

👜 Tickets range between \$18.00-20.00

👜 Finale T-Shirt (all students are required to have these t-shirt for our finale of the show) \$18.00-\$25.00

👜 Proper tights & shoes- purchased from Classique Dancewear

👜 Optional order of the Digital Copy of the Year-End Show- \$40.00-\$45.00

👜 Optional order of the Keepsake Memory Program- \$15.00-\$17.00

**FULL YEAR RECREATIONAL PROGRAM** This is an option for families who wish to not have their dancer perform in the year-end show but still want them to have the opportunity to participate in dance for the entire season. Our 4 program options have the ability to flow between each other. Example: a child can begin in a 12 week session then progress into our full-year recreational program. The following year they can then choose the full-year year-end show program.

**RECREATIONAL PROGRAM** Here at TPDS we are proud to offer a variety of programs to suit the needs & interests of all dancers & families. Our recreational program is perfect for the dancer who just wants to DANCE! Without the commitment of year-end show, Christmas show or competitions. Sessional terms vary in length between 8 to 12 weeks depending on the time of year. Registration takes place Online for all recreational programs. Recreational students who wish to move into the full-year program must make the switch before December of the dance year.

**COMPETITIVE PROGRAM** - Our competitive program is suited for the dancer who wants more weekly training and performing opportunities. Competitive dancers will perform in the year-end show and 2-3 festivals/competitions each year. It is mandatory that students wanting to participate in competition attend a minimum 1 ballet class a week. The classes attending competition are up to the discretion of the director. These events require payment of entry fees for each individual competition and the expense of travel. Competitions usually fall between APRIL & MAY. Competitive dancers are apart of the TPDS Competitive Team they require a higher level of commitment.

**COMPANY PROGRAM** - Company dancers MUST be enrolled in ALL recommended classes per the director. This is done per individual dancer. All company groups will be done out of class. Company dancers can be from ages 8 and up or Grade 1 Ballet and up. A company group is completed out of regular class time & considered a group private lesson. Attendance at ALL company privates is mandatory & commitment to your group is imperative. All pointe, contemporary & acro groups will be done as company dances ONLY. Therefore, your dancer MUST be enrolled in the regular full-year/competitive class.

For example: to be a company dancer, your dancer must be enrolled in the full-year/ competitive class to be in the company group. The only exception for this is Musical Theatre. To be in the musical theatre group and/or production your dancer MUST be enrolled in the regular full-year/competitive ballet and jazz/acro class.

• Example #2: A dancer may be in the full-year/competitive jazz group but then also may be eligible upon auditioning or recommendation from the director/instructor to be in the 'company' out of class jazz group. Placement in company groups does not necessarily come from what level or age your dancer is in but from your dancer's ability.

**PHOTO DAY** - Photo day is for all dancers in the year-end show, competitive & company programs. Before our Year End Show students will get the opportunity to have their photographs taken by a professional photographer with their class in full costume, hair and make as well as individual photos if chosen by the family. Photo Day is usually the beginning of May.

**EXAMS** - TPDS offers the opportunity for students to participate in Royal Academy of Dance Exams (R.A.D) for Primary students up to Vocational Exams. Exams are not compulsory but highly suggested, students are chosen at the discretion of the instructor. If students choose not to do an exam they will still move forward with their class as long as they are taking 2 ballet classes a week. We hope to introduce acro exams into our program this upcoming season.

**CROWNEST PASS DANCE FESTIVAL SOCIETY**- The CPDFS consists of parents supporting their children who are pursuing dance with the Turning Pointe Dance Studio. Due to this all parents automatically become members of the society. Your participation is greatly appreciated and very much relied upon. Through CPDFS we participate in various fundraising activities to help defray the cost of participating in dance festivals and ballet examinations. CPDFS also funds a scholarship for students, which is presented at the Year End Show. We have also funded the installation of new mirrors, lockers and a water dispenser in the studio for our children. We also sponsor the An Evening with the Stars Gala so that our children have an opportunity to perform their solos, duos and small group dances prior to competition & for our community. If you would like to learn more about the CPDFS please contact your child's class representative or any member of the executive. The executive of CPDFS consists of President, Vice-President, Secretary, Treasurer, Volunteer Coordinator and various Fundraising Directors. These positions are elected at our Annual General Meeting (AGM) at the beginning of each new dance year.

**AN EVENING WITH THE STARS GALA** - PRODUCED BY CNPDFS. This is an opportunity for all our students who have enrolled in Festival Privates with solo, duo, trios or small groups to perform their dances before dance competition in front of our community at the MDM community centre.

# GENERAL INFO

## OFFICE HOURS

The office is ONLY open on Fridays from 12:00-5:30 p.m. This is due to COVID-19 & helping to reduce our overhead expenses.

## CONTACTING STAFF

ALL staff are not available between the hours of 9:30 P.M to 9:00 A.M the following day. We encourage communicate through email and/or calling the studio. The studio is closed for holidays and on the weekend. All staff will respond within 48 hours unless it is an emergency. We are encouraging families to book a phone call or zoom appointment to discuss any issues or concerns regarding your dancer. Appointments are available between the hours of 10:00 A.M to 12:00 noon on Tuesdays & Wednesdays. All communication MUST be directed to Miss Fenton.

Miss Meagan is ONLY available on Mondays 8:00-9:00 P.M, Wednesdays 6:00-8:00 P.M & Fridays 12:00-5:30 P.M.

Miss Tammy can be contact via email a [accountstpds@tammyschmidt.com](mailto:accountstpds@tammyschmidt.com)

## PAYMENT TERMS

Our full term consists of 34-36 weeks of dance. The studio is open for classes from September until June. Our expenses are fixed and the students are charged for the fullterm regardless of individual absences.

## PARENT VIEWING

We ask that parents or care takers do not come into the dance studio during regular classes as it can be a distraction to the dancers. Parent viewing week this year will take place via zoom from the comfort of your home. All classes will be recorded for anyone who is unable to view the live stream. We will adapt to any changes or protocols as they become available for Parent Viewing this season.

## STUDIO CLOSURE DATES

- September 30<sup>th</sup>- National Day for Truth & Reconciliation
- October 11th- Thanksgiving
- November 11th/12/13th Remembrance Day + Long Weekend
- December 20th-31st- Christmas Break
- February 21st-25th- Reading Week Break
- April 15th/18th- Good Friday & Easter Monday
- May 23rd- May Long Weekend

# DANCE LEVELS

Here you will find information on how your dancer can progress through the levels at TPDS. This is just a generalization of the progression. All dancers progress at their ownpace, level & at the guidance from both the family & teacher. Please note the levels in dance do not correlate with grades in school.

## TWINKLE STAR

Ages 3-4 years- 2 years in this level

## TWINKLE KINDER

Ages 5-6 years- 1 year in this level

## PRE-PRIMARY

Ages 6-7 years- 1 year in this level  
eligible for ballet, acro, jazz & tap

## PRIMARY

Ages 7-8 years- 1 year in this level eligible for  
ballet, jazz, tap, acro, hip hop

## GRADES 1 & 2

1 year in this level  
eligible for 2 ballet classes, jazz, tap, acro, hip hop

## GRADE 3

2 years in this level  
eligible for 2 ballet classes, jazz, tap, acro, hip hop, lyrical

## GRADE 4

1 year in this level  
eligible for 3 ballet classes, jazz, tap, acro, hip hop, lyrical, pre-pointe, jumps & turns

## GRADE 5 / INTERMEDIATE FOUNDATION

1-2 years in this level  
eligible for 3-4 ballet classes, jazz, tap, acro, hip hop, lyrical, pointe, contemporary, jumps & turns, ball/strength class

## INTERMEDIATE+ -

2-4 years in this level  
eligible for 4 ballet classes, jazz, tap, acro, hip hop, lyrical, pointe, contemporary, jumps & turns, ball/strength class

# GENERAL RULES & REGULATIONS

1. Parents are required to notify the studio when their child will be absent from class. Please email the studio at [tpdscnp5@gmail.com](mailto:tpdscnp5@gmail.com)
2. The Parent Portal can be accessed at any time using the email address we have on file and the password you created. In your portal you can: view classes, view payments, order from our online shop, update your student/family contact info, and more! All communication will take place in your parent portal & via email.
3. Students & Parents will show respect to all the staff, students and volunteers. Students should address all staff as Mrs, Miss or Mr
4. Long hair must be worn up and proper dance attire must be worn for all classes (NO sweatshirts, sweatpants or street clothes along with Jewelry).
5. All students must follow the dress code. If a teacher finds grooming and dress inappropriate for class they will be asked to leave until properly groomed.
6. All students should be aware of good grooming and hygiene
7. Deodorant is essential for all older students, and some of the younger students as well. Children perspire when active
8. \*NAMES must be on all dance attire (especially shoes) - as well all outdoor shoes, boots and coats \*
9. Valuables should not be brought to the studio as TPDS is not responsible for any lost or stolen items
10. Students will be responsible for any damage they may cause to the studio's property. Everyone must respect the property of TPDS, its instructors and students.
11. NO SMOKING or VAPING anywhere in the studio or on the studio premises.
12. There will be NO GUM CHEWING allowed in the studio.
13. PARKING- Please park along the street or in the back parking lot to the left of the garage. Please be aware of our apartment parking spots. Parking in these areas is prohibited.
14. All students should keep their bodies HEALTHY! Get proper rest, drink lots of water per day and eat healthy foods for health & injury prevention.
15. It is the responsibility of the parent to make sure they are receiving all newsletters and information given out at the studio and VIA email. All information is emailed & posted in your parent portal.
16. **ABSOLUTELY no phones in the dance studio unless it is being used for videoing choreography purposes.** As well there are to be NO PICTURES taken in the dressing room of any nature. This is to protect the safety and privacy of students
17. INJURIES - if your child has an injury we require that the parent contact the studio ASAP

# PARENT PORTAL

We use a studio management system called 'The Studio Director'. Parents will have access to their parent portal at any times. It can be found by heading to our website and clicking parent portal on the home page.

## Uses of the Parent Portal

- **Pay Now:** Enables parents to make payments on the account using Visa or Mastercard
- **Online Shop:** Enables parents to order and pay for items from our online shop.
- **Enroll in a Class:** Enables parents to enrol their students in Sessional Classes, Summer Camps & more!
- **Financial History:** Enables parents to see previous charges and payments on their account
- **View All My Classes:** Enables parents to have a live schedule of what classes your child is enrolled in, including the private lesson schedule for any dancers with a solo, duo, trio or out-of-class group!
  - **Contact Info:** Enables parents to update phone numbers and addresses
  - **My Account:** View all the important newsletters & documents sent throughout the year!
  - **Student Info:** Enables you to add a student or edit the details we have for the students

# FEES & REGISTRATIONS

These are the fees that cover the cost of your weekly class lessons only. There will be additional events offered through the year that are optional and at an additional expense. These include such events as workshops, exams, competitions, costumes, picture day, studio attire, Christmas Show, etc.

## Fees for the 2021-2022 Dance Season

Please see the separate fee document for information on class fees.

Payment Plans (Tuition Only)	Payment Plans	Payment Method	Due	Parent Initial
	Monthly Payments	Credit Card (Automatic)	Sept & May – Charged Aug 30 Oct to April – Charged 2 days prior to first day of month	
	(May Tuition due with Septembers Tuition)	Email Transfer	Sept & May – Email Request sent Aug 30. Payment due September 1st Oct to April – Email Request sent 2 days prior to first day of month. Payment due first of the month. <b>*etransfertpds@outlook.com</b>	
	(No Cash or Debit)			
	Custom Plans (No Cash or Debit)	Credit Cards or Email Transfer Only	Additional fee of \$25 per payment	

If you have any questions regarding our fees please contact: Miss

Fenton at [tpdscnp5@gmail.com](mailto:tpdscnp5@gmail.com)

Tammy Schmidt (Accounts Manager) at [accountstpds@tammyschmidt.com](mailto:accountstpds@tammyschmidt.com)

# CLASS DESCRIPTIONS

## TWINKLE STAR / TWINKLE KINDER

Our **TWINKLE STAR** class is a preschool based program for children aged 3-4 years old. The class length is 30 minutes once a week with instruction in ballet. Twinkle Stars will develop strength and coordination in the body and imagination, musical awareness and joy of dance. Classes can be chosen for the full year program with or without year-end show or 9-12-week session.

Our **TWINKLE KINDER** program is for children aged 5-6 yrs. We have split up our twinklekinder program into 3 separate classes. Families can choose between ballet, acro, tap/ jazz combo.

**BALLET:** This class is 45 minutes long and builds on the skills in our twinkle star program but working to develop a greater sense of body awareness, rhythm and music.

**ACRO:** This 45-minute class follows the Acrodance Preschool syllabus where students will learn locomotive skills, like jumping or galloping, along with balance and basic acro positions.

**JAZZ/TAP Combo:** This 45-minute class will introduce your dancer to the world of jazz & tap styles of dance. See below for further information on each separate discipline.

## BALLET

Ballet is the foundation of all dance forms. Body placement, flexibility, alignment, strength and technique are achieved through barre and centre floor work. TPDS offers ballet classes from twinkle star to advanced. All ballet classes are taught under the Royal Academy of Dance syllabus.

## JAZZ

The emphasis in jazz is on the strength and flexibility developed through technically challenging movements such as kicks, leaps and turns. With its roots in ballet, today's jazz has evolved from Broadway to MTV. Jazz classes from beginner to senior are offered in both recreational and competitive programs.

## TAP

Tap focuses on the musical phrasing and complexity of rhythms with the challenge of making melodies with the feet. TPDS offers Tap for Primary students up to competitive senior levels.

## HIP HOP

Hip Hop is evolved out of street and break dance moves and is characterized by vigorous athletics and a bouncy style. We offer classes to students 6 years and up in both recreational and competition.

## LYRICAL

Lyrical is offered to those students enrolled in Jazz and Ballet and those students in the Grade 3/4 level of ballet. While maintaining the rhythmic characteristics of jazz, it incorporates elements of Ballet and Modern Dance to give it a smooth lengthened look with lyrical quality. Lyrical is only offered in our competitive program.

## ACRO

Our Acro programs are taught under the Acrobatic Arts Syllabus. The syllabus is built for dancers and builds on their ballet technique by helping develop strength and flexibility. It incorporates elements of gymnastics, balancing, limbering, tumbling and basic contortions.

Dancers who train in acrobatic arts will find they will be more balanced, stronger, flexible and fearless. This is open to students 5 yrs & up.

## POINTE

For those dancers who have achieved the necessary classical technique and strength in ballet class. Pointe class concentrates on ballet steps from demi-pointe to pointe. Admittance to pointe class is with permission of the instructor only.

## BALL/STRENGTH CLASS & JUMPS / TURNS

Ball Class and Jump & Turns classes provide foundational skills used in all dance programs. Students will work on flexibility and strength. Our conditioning ball class is based on the 'Progressive Ballet Technique' where students work on their body strength using exercise balls in relation to their basic ballet technique. Both of these classes are only open to students in our higher levels.

## MUSICAL THEATRE

The Musical Theatre program involves combining drama, dance, and lip syncing & singing. The emphasis is on teaching the student how to use their facial expression to add to their dance repertoire, creating a more diverse and complete performer. Classes will be focusing on show tunes, character development, improvisation, mime and song & dance.

# DANCE ATTIRE

Students are expected to wear proper dance attire to all classes this includes hair properly pulled back and up in a bun. Students should not wear any jewelry for safety reasons. It is important to dress properly in order for the teacher to properly assess posture & technique. The following is the basic attire for each discipline.

## TWINKLE STAR/TWINKLE KINDER

- 📖 Pink, blue or black solid color bodysuit
- 📖 Pink microfiber tights
- 📖 Matching color skirt
- 📖 Pink Leather ballet slippers
  - 📖 Grippy socks (ONLY FOR TWINKLE KINDER ACRO)
- 📖 Hair pulled back off face preferably in bun

## JAZZ & TAP

- 📖 Solid color bodysuit
- 📖 Black jazz pants, capris or booty shorts
- 📖 Beige, pink or black shimmer tights
- 📖 JAZZ - beige or black split sole oxfords
- 📖 TAP - black tap shoes (must have elastics not ribbons)
- 📖 Hair pulled back neatly into a ponytail or bun

## HIP HOP

- 📖 Clean indoor running shoes (NOT skater shoes)
- 📖 Comfortable pants or sweat pants
- 📖 Bodysuit

## ACRO

- 📖 Grippy Socks
- 📖 Solid color bodysuit
- 📖 Tight carpis or booty shorts
- 📖 NO socks or loose-fitting clothing or jewelry
- 📖 Hair must be in a flat bun or pinned up ponytail

## PRE-PRIMARY & PRIMARY BALLET

- 📖 Pink sleeveless bodysuit
- 📖 Pink ballet skirt
- 📖 Pink microfiber tights
- 📖 Pink leather ballet slippers (full sole)
- 📖 Hair pulled up into a bun

## GRADE 1-5 BALLET

- 📖 Navy scooped neck sleeveless
- 📖 Navy waist elastic
- 📖 Pink microfiber tights
- 📖 Pink leather ballet slippers (full sole)
- 📖 Character shoes (black canvas)
- 📖 Hair pulled back in a proper ballet bun

## INTERMEDIATE & ADVANCED BALLET

- 📖 Black sleeveless Mondor bodysuit
- 📖 Black waist band
- 📖 Pink microfiber tights
- 📖 Soft blocs with pink ribbons
- 📖 Pink Pointe shoes with pink ribbons



# COVID GUIDELINES

We are so excited to be back in the studio for our 20<sup>th</sup> Anniversary Season. It is of utmost importance that we keep our dance families, students & staff safe. This section outlines our daily studio protocols & procedures that we will abide by this season.

We at TPDS recognize our critical role and responsibility in preventing the risks of COVID-19 in our place of business. The health and safety of our staff and clients are of utmost importance, and we are committed to supporting their ability to work and learn in an environment that excels at protecting them.

## Polices for the 2021-2022 Dance Season

- All Faculty, Dancers & Parents MUST wear a mask when entering our facility.
- Masks will be mandatory upon entering/exiting of the studio, moving to class, & using the bathroom. Once students are in their allotted chair spot their mask can be removed.
- Parents MUST refer to the Alberta Health Services Daily screen checklist before sending your child to the studio. There will be no need to submit the checklist to us this year.
- A strict enter & exit policy where students enter from the back door of the studio & exit through the front. ALL dancers will enter from separate entrances according to the dancer's schedule of classes.
- Each studio contains a numbered chair, basket & a social distanced space for each individual student and hooks for coats. Shoes will be removed upon entrance to the studio and placed on the appropriate boot rack.
- Dancers & Staff will follow proper hand washing and sanitization throughout the studio.
- All waiting rooms, including the locker room & front office are closed to parents. Only dancers will be allowed in the building to ensure everyone's safety. The studio is CLOSED to the public.
- We will have a designated space for any dancers that require a snack or have a break in their classes. Food will ONLY be allowed in the eating area. This will be strictly enforced.
- Hand sanitizing stations are located at all entrances & exits of the building, studios, hallways & bathrooms.
- Parents of students who are under the age of 6 years of age & require assistance to prepare for class will be allowed in the back & front entrances for drop-off & pick-up as needed.
- If dancers are dancing closer than 2 meters apart throughout choreography, they will wear their mask as needed.

# COMMUNICATION PLAN FOR COVID - 19

We will follow a green / yellow / red approach as follows below that will be communicated to you via email, our website and through our social media platforms



**Operating premises are open at service capacity permitted by Province/ regional authority.**

- The Green Zone (Phase 2-3) Policy is defined as classes taking place in-studio with all government & Alberta Health Services regulations being followed.



**Changes to operating protocols enacted by Studio Owner or designate, in accordance with Province/ regional authority: patrons and employees are notified and responsible for adhering to revised protocols**

- The Yellow Zone (Phase 1) Policy is defined as a combination of online virtual platform and in-studio classes as per government regulations.
- If this occurs, the schedule will be forced to change due to the maximum number of teacher & students allowed in the building.
- Classes will be blended of virtual one week, in-studio the next.



**Operating premises are under mandated closure by Province / Regional Authority**

- Immediate studio closure / shut down will take place
- If this occurs before the 15th of the month, classes will immediately switch to the online virtual platform ZOOM for a maximum of 8 weeks.
- If the Red Zone continues past 8 weeks, classes will be immediately paused & the studio will be closed for a maximum of 4 weeks.
- The schedule will be adjusted to what works best according to what students would be involved in during the day time.

# COVID DANCERS SUPPLY LIST & REQUIREMENTS

Due to cleaning protocols, families will need to supply the following items for their dancer. All these items will need to be brought to & from the studio in a small bag or drawstring backpack (A dance bag).

## *Twinkle Star/Twinkle Kinder/Pre-Primary Ballet/Primary Ballet Dancers:*

- Proper attire & shoes (please see our website for a detailed list)
- Water Bottle
- Small teddy bear - Purchase in the online shop in the parentportal
- Small scarf - Purchase in the online shop in the parent portal
- A Small bag or drawstring back pack to carry their belongings
- Mask

## *Grade 1+ Dancers:*

- Proper attire & shoes (please see our website for a detailed list)
- **Yoga Mat**
- Water Bottle
- A TheraBand will be assigned to your student the first week of classes that they will keep in their belonging bag
- A Small bag or drawstring back pack to carry their belongings
- Mask

## *All Acro Dancers:*

- Proper attire & shoes (please see our website for a detailed list)
- **Yoga Mat**
- Dancers must have a non-slip, grippy sock as bare feet is prohibited
- 1 yoga block
- Mask

## USE OF MASKS

The use of masks will be mandatory when:

- Entering the building and walking to the dancer's studio
- Exiting the studio & building
- Using the bathroom

Teachers will be wearing masks at all times. Dancers can remove their mask once they get to their chair in the studio. Dancers will not be required to wear the mask while dancing.

## ENTERING THE STUDIO

We will be having 2 separate entrances this year to allow for proper social distancing. Drop-Off will take place at the REAR of the studio!

- If your students' class is in Studio C, please follow the signage labelled Studio C Entrance
- If your students' class is in Studio B, please follow the sign labelled Studio B Entrance
- If your student's class is in Studio A, please follow the signage for Studio B entrance.

Students must wait outside the building until let in by their teacher. **NO students are to enter the building unless a teacher lets them in.** Proper social distancing measures will be in place upon the exterior of the building. If your dancer appears sick upon drop off, we will give them a temperature check and place them in our designated area if they have a fever. Masks should be worn once students have exited their vehicle. Upon entering students will:

- Remove outdoor shoes & put proper dance shoes on
- Proceed to their chair/basket

PARENTS: Please be advised that students can **only be dropped off 5 minutes prior** to their class time. They must wait in the vehicle until they see a TPDS teacher outside their entrance door. We ask Parents to please wait in their vehicles or stand social distanced outside as per the labelled signage.

## EXITING THE STUDIO

When class has finished dancers will place all their belongings back into their dance bag. They will put their outdoor shoes & mask on & be escorted out of the studio by their teacher. Teachers will be responsible for the opening & closing of all doors.

Pick up will take place at the **FRONT** of the studio! Students will be escorted out the front door, given hand sanitizer & they must immediately proceed to their vehicle. **Dancers MUST be picked up within 5 minutes of their class ending.**



# COVID REQUIREMENTS CONT.

## THE LOCKER & DRESSING ROOM IS CLOSED.

Students MUST arrive prepared for class dressed in their attire & proper hair done. Students will NOT be allowed to change at the studio. Please limit what your dancer has to bring to & from the studio.

## CLEANING PROCEDURES

The entire building will be deep cleaned at the beginning & end of each day. During the changes of cohort classes, the studio will be sanitized with an Electrostatic Sprayer that cleans the space in 30 seconds. This will be sprayed on all surfaces, barres, floors & walls. The cleaning product is Vanguard General Purpose Disinfectant Cleaner that is part of Health Canada's list of hard-surface disinfectants with evidence again COVID-19.

## EATING & BREAKS AT THE STUDIO

Eating at the studio is not encouraged unless a student has 3+ classes in one day. The dancer can have 1 snack that does not require any microwaving. This year dancers have been allotted break times. If this applies to your dancer, they will be shown their designated space for their break each week.

# ZOOM

Zoom will be utilized throughout our classes allowing students & families the option to participate in classes from home. It is our preference that students attend class in studio & only utilize the zoom technology when necessary.

## ZOOM GUIDELINES:

- A dancer is showing any symptom as noted in our daily screening questionnaire
- If a dancer's temperature check upon entry to the studio indicates a fever higher than 38.0, the student must return home immediately and can proceed with class on zoom. The class will be recorded for the student for the time they miss returning home.
- If we return to either the yellow or red zone (as noted in our COVID communication plan) classes will resume as normal via Zoom.
- Zoom will be a great alternative for snow days instead of us having to cancel & re-schedule the missed classes.
- It is important that each individual dancer has access to a device such as phone, tablet, laptop/computer, etc
- If a student is ill to the point that they are unable to physically dance, we do ask that they observe the class via zoom but have their camera turned off. We feel this would be very distracting to the other students in studio.

## TIPS FOR USING ZOOM:

Here are the steps to help you join your ZOOM appointment:

1. First download the [ZOOM.COM](https://zoom.us) app onto your computer / tablet / phone etc.
2. Click Join Meeting, enter our zoom ID: 226-885-9902 & add your student's name (it is imperative that you type your student's real name and not any nicknames etc as for security purposes we will not accept anyone into a room we do not recognize).
3. Then enter the password: TPDS
4. When you click the link it will put you in a waiting room and when it is time for your scheduled class, we will then click you into the class and you are able to join.
5. Make sure you have accepted that you use your device's Video & Audio or we will not be able to hear or see you during your appointment.
6. Ensure your student's dance space is clear of any dangers and distractions (ie. furniture, animals, siblings)



# TURNING POINTE DANCE

**STUDIO ADDRESS:**

22705-8TH AVE - HILLCREST, AB T0K1C0

**MAILING ADDRESS:**

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